



Process for Gaining RYA Recognition aboard your Vessel

1. Make sure you have at least one qualified RYA PWC (Personal Watercraft) instructor onboard.
2. Submit 'Expression of Interest' form to RYA
3. Read the RYA guidance notes for training centres, RYA PWC training centre checklist, RYA Powerboat training centre checklist to see if your Superyacht is suitable to become an RTE (recognised teaching establishment). Also, refer to the RYA Introduction to Personal Watercraft Safety for Guests on Superyachts Guide and the RYA Voluntary Code of Practice for watersports in the Superyacht Industry
4. Prepare all your relevant paperwork including Standard Operating Procedures (SOPs), Health & Safety Manual, Risk Assessments, Emergency Action plan etc.
5. Ensure the RYA kit required for your Tender / PWC is onboard and available for training purposes.
6. Complete an 'RYA Application for recognition form' & send it to RYA HQ or email it to recognition@rya.org.uk the current annual fee for year one is £825.83 + VAT for new applications. Subsequent years is £635.00 + VAT (current 2019 price)
7. Once the application for recognition is processed an RYA inspector will be nominated to you, they will normally be based in the UK so a mutually convenient date will need to be sought, flights etc arranged. You will be liable for your inspectors travel expenses such as flights, airport transfers (and accommodation if necessary) from the UK onwards, you are not liable for UK related expenses.
8. The inspection process normally takes around 1/2 a day (please see the guidance notes & inspection report form for what they will be looking for). Please be aware that if you are having instructor training run onboard your superyacht prior to your inspection then it may be possible for the course moderator to complete the inspection the day after the course (assuming permission from the RYA has been granted and no centre set-up advice has been sought from him/her during the period prior to the inspection) - see the 'crew training' page for information about instructor training for your crew etc.

9. The inspector will then advise you as to whether or not he/she will be recommending you for recognition, if there are any concerns then an 'action plan' will be issued with a list of requirements/ 'jobs' that must be completed prior to recognition being granted.
10. The inspector will then return the inspection report form into RYA HQ (UK) assuming a positive outcome, the RYA will then send you your recognition paperwork at which time you will be able to order certificates and can start offering the 'RYA Introduction to PW safety' course to your guests.

The above points have been written as a guidance and naturally this process can be undertaken by a crew member onboard. Alternatively Jetski Safaris are able to assist with the process with regards to sending across forms to be completed by an applicable crew member or captain and submitting them to the RYA on the Yacht's behalf. We can also remotely prepare your operations manual as we have experience in this field to assist with a swift process and help source safety equipment from the checklist if not already onboard the Yacht. Please contact us by email with the following details to get a quote for us to assist with this process :

Name of Yacht :

Length of Yacht :

Do any crew currently hold the RYA PWC Instructor Qualification?

If not would you like the quote to include onboard training for 3 – 6 crew?

Name and Position of Person enquiring?